

B. K. BIRLA COLLEGE

Empowered Autonomous Status

Admission Notice for BCA/BMS for Academic Year 2025-26

(As per Notice No.2/2025-26/2705 dated 18.8.2025 of State CET Cell)

Students who are seeking Admission in B. K. Birla College, (Empowered Autonomous Status) Kalyan.

a. Students are requested to fill in the College application form by login to the college website www.bkbck.edu.in → Admission → Online admission → Degree registration

OR

click on the following link <https://enrollonline.co.in/Registration/Apply/BKBC>

b. Fill Pre enrollment form on University of Mumbai website by clicking the link <http://muugadmission.samarth.edu>, Register yourself by Completing your profile details. Then select the program for which you wish to take admission, then select the college name as B. K. Birla College (Empowered Autonomous Status), Kalyan. **(College Code: 03580)**

Please fill in the form as notified above and submit the documents accordingly:

1. College Form
2. University Enrollment Form
3. CET/CUET Application Form
4. CET/ CUET Registration form
5. CET/CUET Score Card
6. CET/CUET Hall Ticket
7. College Allotment Letter
8. College Acceptance Letter
9. 10th Mark sheet (Original + 2 Photocopy self-attested)
10. 10th Certificate (Original + 2 Photocopy self-attested)
11. 12th Mark sheet (Original + 2 Photocopy self-attested)
12. 12th Certificate (Original + 2 Photocopy self-attested)
13. Leaving Certificate (Original + 2 Photocopy self-attested)
14. Caste Certificate (Original + 2 Photocopy self-attested)
15. Caste Validity Certificate (Original + 2 Photocopy self-attested)
16. Non-Creamy Layer (Original + 2 Photocopy self-attested)
17. Domicile Certificate (Original + 2 Photocopy self-attested)
18. ABC ID
19. Transfer Certificate (For Outside Maharashtra State)
20. Migration Certificate (For Outside Maharashtra State)

Note: Students are requested to carry 2 sets of self-attested photocopies along with original documents.

Schedule			
Sr.	Activity	First Date	Last Date
1	Online registration of application and uploading of required documents by the Candidate for admission on website www.mahacet.org	08-08-2025	19-08-2025 Up to 5.00 p.m.
2	Documents verification and confirmation of Application Form for Admission by online mode. By Maharashtra State/ All India Candidates shall fill online application form and upload the required documents from any computer connected to internet from anywhere. Process for E-Scrutiny Mode selected candidates: 1. Such candidate shall fill online application form and scan original documents and upload the required documents from any computer connected to internet from anywhere.	09-08-2025	20-08-2025 Up to 5.00 p.m.
3	Display of the Provisional Merit List for Maharashtra State / All India candidates on website. www.mahacet.org	22-08-2025	
4	Submission of Grievance by the Candidates	23-08-2025	25-08-2025 Up to 5.00 p.m.
5	Display of the Final Merit List on the website	28-08-2025	
6	Display of Provisional Category wise seats (Seat Matrix) for CAP Round – I	28-08-2025	
7	Online Submission & Confirmation of option Form of CAP Round – I through candidate's Login by the candidate.	29-08-2025	31-08-2025
8	Display of Provisional Allotment of CAP Round – I	02-09-2025	
9	Accepting to the offered seat by candidate through his/ her login as per Allotment of CAP Round – I	03-09-2025	06-09-2025 Up to 3.00 P.m.
10	Reporting to the Allotted Institute and Confirmation of Admission by submitting required document and payment of fees after CAP Round - I	03-09-2025	06-09-2025 Up to 5.00 P.m.
CAP Round - II			
11	Display of Provisional Vacant Seats for CAP Round – II	07-09-2025	
12	Online Submission & Confirmation of Option Form of CAP Round – II through candidate's Login by the candidate.	08-09-2025	10-09-2025
13	Display of Provisional Allotment of CAP Round – II	12-09-2025	
14	Accepting to the offered seat by candidate through his/her login as per Allotment of CAP Round II	13-09-2025	15-09-2025 Up to 3.00 p.m.
15	Reporting to the Allotted Institute and Confirmation of Admission by submitting required document and payment of fees after CAP Round II	13-09-2025	15-09-2025 Up to 5.00 p.m.
CAP Round - III			
16	Display of Provisional Vacant Seats for CAP Round III	16-09-2025	

17	Online Submission & Confirmation of option Form for CAP Round – III through candidate's Login by the candidate.	17-09-2025	19-09-2025
18	Display of Provisional Allotment of CAP Round - III	21-09-2025	
19	Accepting to the offered seat by candidate through hi/her login as per Allotment of CAP Round - III	22-09-2025	24-09-2025 Up to 3.00 p.m.
20	Reporting to the Allotted Institute and Confirmation of Admission by submitting required document and payment of fees after CAP Round III	22-09-2025	24-09-2025 Up to 5.00 p.m.
CAP Round - IV			
21	Display of Provisional Vacant Seats for CAP Round IV	25-09-2025	
22	Online Submission & Confirmation of option Form for CAP Round – IV through candidate's Login by the candidate.	26-09-2025	28-09-2025
23	Display of Provisional Allotment of CAP Round - IV	30-09-2025	
24	Accepting the offered seat by candidate through hi/her login as per Allotment of CAP Round - IV	01-10-2025	04-10-2025 Up to 3.00 p.m.
25	Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and payment of fees after CAP Round IV	01-10-2025	04-10-2025 Up to 5.00 p.m.

➤ **Important Instructions for Candidates:**

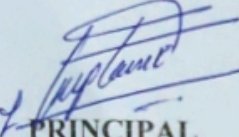
1. Candidates have to resolve the discrepancies marked, if any, in her/his CAP application during the document verification process within the given timeline. If candidates fail to confirm online filled application form at E-Scrutiny center or Physical Scrutiny Center, then such applications will be rejected and name of such candidates will not appear in the merit list(s) prepared for the purpose of Admission for both CAP as well as Institute Level admission process.
2. The candidates belonging to SC, VJ/DT (NT (A), NT (B), NT(C), NT (D), OBC, SBC and SEBC categories shall produce "Caste Validity Certificate" and ST category shall submit "Tribe Validity Certificate". **All Backward Class candidates excluding SC & ST shall produce Non Creamy Layer certificate valid up to 31st March 2026.** If such candidates fail to produce the original certificate or receipt of Caste/Tribe validity certificate, Non Creamy Layer certificate and EWS certificate issued by competent authority at the time of verification by Scrutiny Center, then such candidates will be treated as **GENERAL** category candidates for CAP admissions.
3. EWS candidates shall produce the Eligibility Certificate for Economically Weaker Section (As per the format in Maharashtra State Government Resolution No. राआधो-4019/P.N.31/16-अ, dated 31/05/2021 only). **Refer Proforma - V of Information Brochure for AY 2025-2026.**

4. In case of Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates after registration & confirmation of their application at "Director, Sardar Patel College of Engineering (SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400058" shall approach directly to the Institute for admission where such quota is granted by the appropriate authority.
5. For Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates: -Such Candidates will get the Receipt-cum-Acknowledgement through their login after confirmation of application by Scrutiny Center. Applications received after the last date from candidates belonging to Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates will be summarily rejected and no correspondence will be entertained in this regard.
6. Candidates who have registered as a reserved category candidate, but unable to produce required certificate for reservation claim during documents verification stage shall have to **pay difference of fee of Rs. 200/- through online mode only.**
7. Once the candidate confirms his/her Option form online through his/her Login for the respective admission rounds, Candidate will not be allowed to change/cancel the option/preference submitted under any circumstances.
8. A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter".
9. The **Seat Acceptance Fee shall be Rs. 1,000/- for all Candidates.** The candidate has to pay the Seat Acceptance Fee during first seat acceptance only. This fee shall be treated as non-refundable processing fee. The Seat Acceptance fees is to be paid through His/ Her Own login by ONLINE MODE only.
10. Seat will be confirmed by the allotted institute after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The admission in-charge of institute shall issue the Online Receipt of admission confirmation to the candidate.
11. The SC, ST, VJ/DT- NT(A), NT(B), NT(C), NT(D), OBC, SBC, SEBC Candidates who submitted receipt of Caste/Tribe Validity Certificate, Non Creamy Layer Certificate during registration, physical document verification and confirmation period should upload and **verify original Caste/ Tribe Validity Certificate, Non Creamy Layer Certificate at Scrutiny Center and submit original certificate to the admitted institute on or before 04/10/2025, upto 5.00 PM,** otherwise these candidates admission will get automatically cancelled and shall be considered as Open category candidates for next institute level round provided candidate full fill eligibility criteria for open category.
12. The EWS Candidates who submitted receipt of EWS Certificate during registration, **physical document verification and confirmation period should upload and verify original EWS Certificate as per Proforma V of the information brochure at Scrutiny Center and submit**

original certificate to the admitted institute on or before 04/10/2025, upto 5.00 PM, otherwise these candidates admission will get automatically cancelled and shall be considered as Open category candidates for next institute level round provided candidate full fill eligibility criteria for open category.

13. The candidates aspiring for admission for Institutional Quota, seats remaining vacant after CAP, it is Mandatory to get registered, documents verified and confirmation of application by the Scrutiny Center. After registration, such candidates must apply separately to Institutes for admissions to seats other than CAP Seats. The merit of such candidates shall be prepared by the Institute at the institute level.
14. **Candidates applying for admission through NRI, OCI, PIO, CIWGC, FN quota should refer to the circular dated 01/07/2025 regarding admission process for NRI/OCI/PIO/CIWGC/FN Candidates.**

Seat will be confirmed by the allotted college / Institution after verification of the original documents and ensuring that the candidate meets all the **eligibility norms**. The admission in-charge of college / institute shall issue the Online Receipt of admission confirmation to the candidate.


PRINCIPAL